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September 6, 2024

**PROPOSAL NO. 108-24, YOUR QUICK GATEWAY (WINDSOR) INC. (YQG) CLEANING SERVICES**

Electronic bid submissions only, shall be accepted and received by the City on or before the Submission Deadline of WEDNESDAY, OCTOBER 16, 2024, at Eleven-Thirty Fifty-Nine (11:30:59) a.m. (E.D.T.) through the City's Bidding System: [www.biddingo.com/windsor](http://www.biddingo.com/windsor), for janitorial services at the Windsor International Airport ("The Airport") for a term of five (5) years.

A mandatory site meeting will be held on Wednesday, September 25, 2024 commencing @ 10:00 a.m., (E.D.T.) at YQG Conference Room, 3200 County Road 42, Unit 200, Windsor, ON. Failure to attend the mandatory site meeting shall result in the disqualification of the Proponent and the rejection of any Proposal submitted by such Proponent.

Proposal documents are available for download, upon payment of a non-refundable fee at Biddingo, [www.biddingo.com/windsor](http://www.biddingo.com/windsor). A Bid submitted by mail, in person, fax, e-mail or other electronic means, other than through the Bidding System: [www.biddingo.com/windsor](http://www.biddingo.com/windsor), will not be accepted.

Contract award will be posted on The City of Windsor website, [www.citywindsor.ca](http://www.citywindsor.ca) and results to [www.citywindsor.ca](http://www.citywindsor.ca) and the Bidding System: [www.biddingo.com/windsor](http://www.biddingo.com/windsor). The document is available in PDF and is bookmarked for easy reference.

Acceptance or rejection of any proposal will be made in accordance with City of Windsor Purchasing By-Law No. 93-2012 and amendments thereto. This procurement is subject to the Canadian Free Trade Agreement (CFTA), approved July 1, 2017.

Yours truly,

**THE CORPORATION OF THE CITY OF WINDSOR**



Dawn Lamontagne  
Supervisor of Purchasing

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