



**THE CORPORATION OF THE CITY OF WINDSOR
OFFICE OF THE CITY SOLICITOR**

DAWN LAMONTAGNE
Purchasing Manager (A)

Jennifer Musson
Purchasing Supervisor (A)

**ADDENDUM NO. 2
RFT NO. 152-25
WPS DATA INTEGRATION PLATFORM REPLACEMENT**

December 3, 2025

This addendum amends and forms part of the Tender Documents. The bidder shall insert the addendum behind the cover page of the Tender Documents.

QUESTIONS & ANSWERS

1. Are any of your RFT documents available in Word format vs. PDF format for us to complete more easily?
Answer: No, we do not provide Word documents.
2. Is Appendix B available as a separate document? It only appears to be included in the main RFT document.
Answer: See attached Appendix B. Health and Safety Acknowledgment Form.
3. What response is expected for the completion of Appendix E specification – please define fully completed?
Answer: We are just expecting a simple Yes or No next to each item, identifying the Bidder can satisfy the specification.

Except for the contents of this addendum, all other terms and conditions of this request for tender remain the same.

END OF ADDENDUM NO. 2

Yours truly,

THE CORPORATION OF THE CITY OF WINDSOR

Jennifer Musson
Purchasing Supervisor (A)

JM/kr

WPS DATA INTEGRATION PLATFORM REPLACEMENT

**APPENDIX “B” - HEALTH, SAFETY AND WORKPLACE VIOLENCE AND
HARASSMENT ACKNOWLEDGEMENT FORM**

All work performed under this Bid must be carried out in accordance with the terms and conditions of the OCCUPATIONAL HEALTH & SAFETY ACT, R.S.O. 1990, as amended and any other applicable legislation. Furthermore, all pertinent safety rules and regulations of the City must be followed. The City reserves the right to obtain the Health and Safety records from the appropriate Ontario Government Ministry of the selected Bidder and may determine its selection of the successful Bidder based upon these records. Responsibility for compliance with the Act and Regulations rests exclusively with the Bidder and may be subject to the scrutiny of the City. Regulations are available from the Ministry of Labour offices.

Failure to comply with Safety Regulations, as set out above, may result in the immediate cancellation of this contract. The successful Bidder shall become familiar with the City’s Health & Safety policies and procedures, and shall be required to submit a copy of their company Health & Safety procedures. All work performed must comply with WHMIS Legislation & Regulations.

I acknowledge that I understand my responsibilities under the Occupational Health & Safety Act, R.S.O. 1990, as amended, and agree that all workers under my employment will comply with this Act and all other applicable regulations. I acknowledge that willful or persistent violations of the *Occupational Health and Safety Act* and Regulations for this service, will be cause for termination of service.

The City maintains a zero-tolerance approach to all forms of workplace violence and harassment. The Contractor, its employees, servants and agents shall abide by all policies and procedures established by the City in respect of the prevention of workplace violence and harassment, including but not limited to the Workplace Violence and Workplace Harassment policies. All such policies will be provided by the City to the Contractor at the Contractor’s request.

Signed _____ (Authorized Agent) _____
Name Printed

(Company Name)

(Address)

-END OF APPENDIX “B”-

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RFT NO. 152-25
WPS DATA INTEGRATION PLATFORM REPLACEMENT

December 3, 2025

I hereby acknowledge receipt of Addendum No. 2 to the RFT No. 152-25 (3 pages).

The information contained therein is hereby noted and account of same will be taken in our tender cost.

This information was received on the _____ day of _____, 20____.

Signature _____

Name (Printed) _____

Company Name _____

***NOTE: You are required to acknowledge this addendum with your TENDER submission.**