



**THE CORPORATION OF THE CITY OF WINDSOR
OFFICE OF THE CITY SOLICITOR**

DAWN LAMONTAGNE
Purchasing Manager (A)

Jennifer Musson
Purchasing Supervisor (A)

May 14, 2025

TENDER NO. 86-25, ELEVATOR MODERNIZATION – WILLISTEAD MANOR

Electronic bid submissions shall be accepted and received by the City on or before the Submission Deadline of FRIDAY, JUNE 6, 2025, at Eleven-Thirty Fifty-Nine (11:30:59) a.m. (E.D.T) through the City's Bidding System: www.biddingo.com/windsor, to supply and deliver all labour, materials, equipment, services, and permits as required for the performance modernization of the passenger elevator, in accordance with tender specifications, at Willistead Manor, located at 1899 Niagara St., Windsor, ON.

A mandatory site meeting will be held on Wednesday May 28, 2025, commencing @ 10:00 a.m. (E.D.T), at Willistead Manor, 1899 Niagara St., Windsor, Ontario.

Failure to attend will result in bid disqualification.

Tender documents are available for download, upon payment of a non-refundable fee at Biddingo, www.biddingo.com/windsor. A Bid submitted by mail, in person, fax, e-mail or other electronic means, other than through the Bidding System: www.biddingo.com/windsor, will not be accepted.

Contract award will be posted on The City of Windsor website, www.citywindsor.ca and results to www.citywindsor.ca and the Bidding System: www.biddingo.com/windsor. The document is available in PDF and is bookmarked for easy reference.

Acceptance or rejection of any tender will be made in accordance with City of Windsor Purchasing By-Law No. 93-2012 and amendments thereto. This procurement is subject to the Canadian Free Trade Agreement (CFTA), approved July 1, 2017.

Yours truly,

THE CORPORATION OF THE CITY OF WINDSOR

Jennifer Musson
Purchasing Supervisor (A)

JM/js