

THE CORPORATION OF THE CITY OF WINDSOR OFFICE OF THE CITY SOLICITOR

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March 21, 2024

PROPOSAL NO. 57-24, CONSULTANT – MUNICIPAL PLANNING FEE REVIEW

Electronic bid submissions only, shall be accepted and received by the City on or before the Submission Deadline of FRIDAY, APRIL 12, 2024, at Eleven-Thirty Fifty-Nine (11:30:59) a.m. (E.D.T) through the City's Bidding System: www.biddingo.com/windsor, from qualified consultants to conduct a comprehensive review of municipal planning fees with the objective of achieving full cost recovery.

Proposal documents are available for download, upon payment of a non-refundable fee at Biddingo, www.biddingo.com/windsor. A Bid submitted by mail, in person, fax, e-mail or other electronic means, other than through the Bidding System: www.biddingo.com/windsor, will not be accepted.

Contract award will be posted on The City of Windsor website, <u>www.citywindsor.ca</u> and <u>results to www.citywindsor.ca</u> and the <u>Bidding System: www.biddingo.com/windsor</u>. The document is available in PDF and is bookmarked for easy reference.

Acceptance or rejection of any proposal will be made in accordance with City of Windsor Purchasing By-Law No. 93-2012 and amendments thereto. This procurement is subject to the Canadian Free Trade Agreement (CFTA), approved July 1, 2017.

Yours truly,

THE CORPORATION OF THE CITY OF WINDSOR

Dawn Lamontagne Supervisor of Purchasing

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