

THE CORPORATION OF THE CITY OF WINDSOR OFFICE OF THE CITY SOLICITOR

ALEX VUCINICDawn LamontagneManager of PurchasingSupervisor of& Risk ManagementPurchasing

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September 20, 2023

PROPOSAL NO. 135-23 ARMOURED CAR SERVICE

Dear Sir/Madam:

Electronic bid submissions only, shall be accepted and received by the City on or before the **Submission Deadline of TUESDAY, October 10, 2023, at Eleven-Thirty Fifty-Nine (11:30:59) a.m. (E.D.T)** through the City's Bidding System: **www.biddingo.com/windsor**, to provide armoured car services for pick-up and delivery of cash/cheques/coin deposits to its financial institution at various locations throughout the City. The term of the agreement is for a period of three (3) years, and if the parties are in agreement, the term may be extended for a further two (2) year period, in the discretion of the Corporation.

Proposal documents will be available for download upon payment of a non-refundable fee at Biddingo, <u>www.biddingo.com/windsor</u>. A Bid submitted by mail, in person, fax, e-mail or other electronic means, other than through the Bidding System: <u>www.biddingo.com/windsor</u>, will not be accepted.

Contract award will be posted on The City of Windsor website, and bid results to <u>www.citywindsor.ca</u> and the Bidding System: <u>www.biddingo.com/windsor</u>. The document is available in PDF and is bookmarked for easy reference.

Acceptance or rejection of any tender will be made in accordance with City of Windsor Purchasing By-Law No. 93-2012 and amendments thereto. This procurement is subject to the Canadian Free Trade Agreement (CFTA), approved July 1, 2017.

Yours truly,

THE CORPORATION OF THE CITY OF WINDSOR

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Dawn Lamontagne Supervisor of Purchasing DL/ag