



THE CORPORATION OF THE CITY OF WINDSOR
OFFICE OF THE CITY SOLICITOR

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September 23, 2026

PROPOSAL NO. 120-26 – MEETING MANAGEMENT SOFTWARE

Electronic bid submissions only, shall be accepted and received by the City on or before the Submission Deadline of **MONDAY, OCTOBER 19, 2026, at Eleven-Thirty Fifty-Nine (11:30:59) a.m. (E.D.T.)** through the City's Bidding System: www.biddingo.com/windsor, for qualified proponents to submit proposals for a comprehensive, proven, and fully web-based hybrid legislative meeting management solution to support City Council, Standing Committees, and Advisory Committees of Council. The City intends to modernize, standardize, and streamline the live meeting environment, while enhancing accessibility, transparency, efficiency, and public engagement opportunities.

Proposal documents are available for download, upon payment of a non-refundable fee at Biddingo, www.biddingo.com/windsor. A Bid submitted by mail, in person, fax, e-mail or other electronic means, other than through the Bidding System: www.biddingo.com/windsor, will not be accepted.

There will be no public opening of this proposal.

Acceptance or rejection of any proposal will be made in accordance with City of Windsor Purchasing By-Law No. 60-2026 and amendments thereto. This procurement is subject to the Canadian Free Trade Agreement (CFTA), approved July 1, 2017.

Yours truly,

THE CORPORATION OF THE CITY OF WINDSOR

Jennifer Musson
Purchasing Supervisor

JM/rm