



THE CORPORATION OF THE CITY OF WINDSOR  
OFFICE OF THE CITY SOLICITOR

ALEX VUCINIC  
Manager of Purchasing

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**PROPOSAL NO. 2-23 – COMMISSIONING SERVICES – ADIE KNOX RECREATION COMPLEX**

**Electronic bid submissions only**, shall be accepted and received by the City on or before the Submission Deadline of **THURSDAY, FEBRUARY 2<sup>ND</sup>, 2023**, at Eleven-Thirty Fifty-Nine (11:30:59) a.m. (E.S.T) through the City's Bidding System: [www.biddingo.com/windsor](http://www.biddingo.com/windsor), for the services of a qualified independent commissioning agent to provide commissioning services related to building renovations, upgrades, expansion, and additions to the existing Adie Knox Herman Recreation Complex facility, located at 1551 Wyandotte Street East.

Proposal documents are available for download, upon payment of a non-refundable fee at Biddingo, [www.biddingo.com/windsor](http://www.biddingo.com/windsor). A Bid submitted by mail, in person, fax, e-mail or other electronic means, other than through the Bidding System: [www.biddingo.com/windsor](http://www.biddingo.com/windsor), will not be accepted.

There will be no public opening of this proposal.

Acceptance or rejection of any proposal will be made in accordance with City of Windsor Purchasing By-Law No. 93-2012 and amendments thereto. This procurement is subject to the Canadian Free Trade Agreement (CFTA), approved July 1, 2017.

Yours truly,

**THE CORPORATION OF THE CITY OF WINDSOR**

*Alex Vucinic*

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Purchasing Manager

AV/jm