



**THE CORPORATION OF THE CITY OF WINDSOR
OFFICE OF THE CITY SOLICITOR**

ALEX VUCINIC
Purchasing Manager

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November 8, 2022

PROPOSAL NO. 165-22, RECRUITMENT AND RETENTION CONSULTANT

Electronic bid submissions only, shall be accepted and received by the City on or before the Submission Deadline of **FRIDAY, DECEMBER 2, 2022**, at Eleven-Thirty Fifty-Nine (11:30:59) a.m. (E.S.T) through the City's Bidding System: **www.biddingo.com/windsor**, for a Human Resources Retention Specialist to review current recruitment and retention practices, identify gaps and/or opportunities, recommend actions, and develop a strategy and implementation plan.

Proposal documents are available now for download, upon payment of a non-refundable fee at Biddingo, www.biddingo.com/windsor. A Bid submitted by mail, in person, fax, e-mail or other electronic means, other than through the Bidding System: www.biddingo.com/windsor, will not be accepted.

There will be no public opening of this proposal.

Acceptance or rejection of any proposal will be made in accordance with City of Windsor Purchasing By-Law No. 93-2012 and amendments thereto. This procurement is subject to the Canadian Free Trade Agreement (CFTA), approved July 1, 2017.

Yours truly,

THE CORPORATION OF THE CITY OF WINDSOR

Elaine Castellan

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