



**THE CORPORATION OF THE CITY OF WINDSOR
OFFICE OF THE CITY SOLICITOR**

DAWN LAMONTAGNE
Manager of Purchasing

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September 25, 2026

EOI 141-26, HEARING OFFICER – ADMINISTRATIVE PENALTY BY-LAW 184-2025

Electronic expression of interest submissions only, shall be accepted and received by the City on or before the Submission Deadline of WEDNESDAY, OCTOBER 14, 2026, at Eleven-Thirty Fifty-Nine (11:30:59) a.m. (E.D.T) by email to purchasing@citywindsor.ca .

Pursuant to the provisions of Integrity Officer (IO), the Corporation of the City of Windsor is seeking Expressions of Interest (EOI) from qualified lawyers in good standing to seek appointment by City Council to the position of Hearing Officer established under By-law 184-2025 for the purpose of the Administrative Penalty System.

Documents are available at no charge by emailing purchasing@citywindsor.ca. An expression of interest submission submitted by mail, in person, or fax will not be accepted.

This expression of interest is not a solicitation of proposals or an employment opportunity, and no legal relationship will be established between the City and any party submitting information in response to this request.

Acceptance and/or rejection of any Expression of Interest will be made accordingly to the City of Windsor Purchasing By-Law 60-2026, and as amended thereto.

Yours truly,
THE CORPORATION OF THE CITY OF WINDSOR

Jennifer Musson
Purchasing Supervisor

JM/fw