



THE CORPORATION OF THE CITY OF WINDSOR
OFFICE OF THE CITY SOLICITOR

DAWN LAMONTAGNE
Purchasing Manager (A)

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TELEPHONE NUMBER

January 19, 2026

PROPOSAL NO. 78-23 – 2026 ANNUAL REVIEW PERIOD - IT ROSTER

Electronic bid submissions only, shall be accepted and received by the City on or before the Submission Deadline of **Wednesday, FEBRUARY 11th, 2026**, at Eleven-Thirty-Five (11:30:59) a.m. (E.S.T) through the City's Bidding System: www.biddingo.com/windsor, to creating a roster of IT Deliverables which are less than \$100,000.00 (excluding HST) on an "as and when requested" basis under a standing offer agreement (the "Roster"). The duration of the agreement is from March 1, 2026 to December 31, 2028.

Proposal documents are available for download, upon payment of a non-refundable fee at Biddingo, www.biddingo.com/windsor. A Bid submitted by mail, in person, fax, e-mail or other electronic means, other than through the Bidding System: www.biddingo.com/windsor, will not be accepted.

There will be no public opening of this proposal.

Acceptance or rejection of any proposal will be made in accordance with City of Windsor Purchasing By-Law No. 93-2012 and amendments thereto. This procurement is subject to the Canadian Free Trade Agreement (CFTA), approved July 1, 2017.

Yours truly,

THE CORPORATION OF THE CITY OF WINDSOR

Jennifer Musson
Purchasing Supervisor (A)

JM/fw