



THE CORPORATION OF THE CITY OF WINDSOR
OFFICE OF THE CITY SOLICITOR

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**PROPOSAL NO. 114-23 – CENTRAL HOUSING REGISTRY BUSINESS PROCESS
REVIEW**

Electronic bid submissions only, shall be accepted and received by the City on or before the Submission Deadline of **MONDAY, NOVEMBER 20, 2023 at Eleven-Thirty Fifty-Nine (11:30:59) a.m. (E.S.T)** through the City's Bidding System: www.biddingo.com/windsor, to undertake a business process review of the CHR. This business process review should be inclusive of all aspects of the operation, staffing, resources, organization etc. Emphasis should be given to how current operations compare to industry best practices.

Proposal documents are available for download, upon payment of a non-refundable fee at Biddingo, www.biddingo.com/windsor. A Bid submitted by mail, in person, fax, e-mail or other electronic means, other than through the Bidding System: www.biddingo.com/windsor, will not be accepted.

There will be no public opening of this proposal.

Acceptance or rejection of any proposal will be made in accordance with City of Windsor Purchasing By-Law No. 93-2012 and amendments thereto. This procurement is subject to the Canadian Free Trade Agreement (CFTA), approved July 1, 2017.

Yours truly,

THE CORPORATION OF THE CITY OF WINDSOR

Dawn Lamontagne
Supervisor of Purchasing

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