

DAWN LAMONTAGNE
Purchasing Manager (A)

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June 11, 2025

PROPOSAL NO. 73-25, REVIEW AND ASSESSMENT OF RESPONSIBILITY AND DELIVERABLES FOR ENVIRONMENTAL SUSTAINABILITY

Electronic bid submissions only, shall be accepted and received by the City on or before the Submission Deadline of **WEDNESDAY, JULY 9TH, 2025**, at Eleven-Thirty Fifty-Nine (11:30:59) a.m. (E.D.T) through the City's Bidding System: www.biddingo.com/windsor, for proposals for seeking a qualified consultant to undertake a Review and Assessment of Responsibilities and Deliverables to chart a path for the Environmental Sustainability and Climate Change department in the next 12-18 months, and the next 2 – 4 years. The consultant will also outline proposed staffing structure and human resources required for the delivery of proposed items to move forward.

Proposal documents are available for download, upon payment of a non-refundable fee at Biddingo, www.biddingo.com/windsor. A Bid submitted by mail, in person, fax, e-mail or other electronic means, other than through the Bidding System: www.biddingo.com/windsor, will not be accepted.

Contract award will be posted on The City of Windsor website, www.citywindsor.ca and results to www.citywindsor.ca and the Bidding System: www.biddingo.com/windsor. The document is available in PDF and is bookmarked for easy reference.

Acceptance or rejection of any proposal will be made in accordance with City of Windsor Purchasing By-Law No. 93-2012 and amendments thereto. This procurement is subject to the Canadian Free Trade Agreement (CFTA), approved July 1, 2017.

Yours truly,

THE CORPORATION OF THE CITY OF WINDSOR



Jennifer Musson
Purchasing Supervisor (A)

JM/fw