

DAWN LAMONTAGNE  
Manager of Purchasing (A)

(519) 255-6272  
TELEPHONE NUMBER

February 11, 2025

**PROPOSAL NO. 36-25, PUBLIC WORKS TRAFFIC OPERATIONS RENOVATION  
CONSULTANT**

Electronic bid submissions only, shall be accepted and received by the City on or before the Submission Deadline of TUESDAY, MARCH 4, 2025, at Eleven-Thirty Fifty-Nine (11:30:59) a.m. (E.S.T.) through the City's Bidding System: [www.biddingo.com/windsor](http://www.biddingo.com/windsor), for consulting services to enhance the facilities at 1269 Mercer. The renovations will be of the Traffic Operations Department within Public Works. This project's objective is to modernize the operational efficiency of the City's public works infrastructure. The initiative involves the renovation of approximately 3,300 square feet of the existing building to the relocate the Traffic Operations Center, renovate staff areas and install a new pad mounted generator.

A mandatory site meeting will be held on Wednesday, February 19, 2025 commencing @ 10:00 a.m., (E.S.T.) at Public Works Administration Building, 1266 McDougall Ave., Windsor, ON

Failure to attend the mandatory site meeting shall result in the disqualification of the Proponent and the rejection of any Proposal submitted by such Proponent.

Proposal documents are available for download, upon payment of a non-refundable fee at Biddingo, [www.biddingo.com/windsor](http://www.biddingo.com/windsor). A Bid submitted by mail, in person, fax, e-mail or other electronic means, other than through the Bidding System: [www.biddingo.com/windsor](http://www.biddingo.com/windsor), will not be accepted.

Contract award will be posted on The City of Windsor website, [www.citywindsor.ca](http://www.citywindsor.ca) and results to [www.citywindsor.ca](http://www.citywindsor.ca) and the Bidding System: [www.biddingo.com/windsor](http://www.biddingo.com/windsor). The document is available in PDF and is bookmarked for easy reference.

Acceptance or rejection of any proposal will be made in accordance with City of Windsor Purchasing By-Law No. 93-2012 and amendments thereto. This procurement is subject to the Canadian Free Trade Agreement (CFTA), approved July 1, 2017.

Yours truly,

**THE CORPORATION OF THE CITY OF WINDSOR**



Dawn Lamontagne  
Purchasing Manager (A)

DL/js